

In line with the Security Industry Authority's documentation requirements, approved HABC Centres may accept the following forms of identification:

- **Two** identity documents from the Group A list. At least one document must show the learner's current address and at least one document must show their date of birth; **or**
- **One** identity document from the Group A list and **Two** documents from the Group B list. At least one document must show the learner's current address and at least one document must show their date of birth.

The list of identity documents are provided below:

Group A Documents

- A1 Signed valid passport of any nationality.
- A2 **DO NOT USE THIS CODE**
- A3 Signed UK photo driving licence (both parts required).
- A4 UK birth certificate or certified copy issued within 12 months of birth, but not a photocopy.
- A5 **DO NOT USE THIS CODE**
- A6 UK biometric residence permit.

Group B Documents

- B1 Valid EU photo ID card.
- B2 Valid UK firearms licence with photo.
- B3 Signed UK paper driving licence.
- B4 Marriage certificate or civil partnership certificate, with translation if not in English.
- B5 UK birth certificate issued more than 12 months after date of birth, but not a photocopy.
- B6 Non-UK birth certificate, with translation if not in English.
- B7 P45 statement of income for tax purposes on leaving a job issued in the last 12 months.
- B8 P60 annual statement of income for tax purposes issued in the last 12 months.
- B9 Bank or building society statement issued to current address, less than three months old. You can use more than one statement as long as each is issued by a different bank or building society.
- B10 Mortgage statement issued in the last 12 months.
- B11 Utility bill (gas, electric, telephone, water, satellite, cable) issued to your current address within the last three months. **You can only submit one utility bill in support of your application.**
- B12 **DO NOT USE THIS CODE**
- B13 Pension, endowment or ISA statement issued in the last 12 months.
- B14 **DO NOT USE THIS CODE**
- B15 British work permit or visa issued in the last 12 months
- B16 Letter from H.M. Revenue and Customs, Dept of Work and Pensions, employment service or local authority issued within the last 3 months. More than one letter can be used if issued by different government departments or different local authorities.
- B17 Credit card statement sent to current address in the last 3 months. More than one statement can be used if issued by different service providers.
- B18 Council Tax statement issued in the last 12 months.
- B19 **DO NOT USE THIS CODE**
- B20 Child benefit book issued in the last 12 months.
- B21 **DO NOT USE THIS CODE**
- B22 UK adoption certificate.